

## PUBLICLY TRADED SECURITIES – USA

### GIFTS OF STOCK TO THE ROTARY FOUNDATION

Thank you for your interest in making a gift of securities to The Rotary Foundation. For tax purposes, your stock will be valued at the average of the high and low prices on the date of gift - this is the date that the shares are legally transferred to The Rotary Foundation's account at Pershing. **Please inform The Rotary Foundation in advance of your intent to gift securities by completing the attached Notice of Transmittal.**

1. **Complete the Notice of Transmittal of Gift Securities on page 2.** Please fax, email or mail a copy of the completed form to:

Gift Administration  
The Rotary Foundation  
1560 Sherman Avenue  
Evanston, IL 60201 USA  
Fax: 847-556-2181  
Email: [giftadministration@rotary.org](mailto:giftadministration@rotary.org)

2. **Send the Letter of Intent on page 3 to initiate the electronic transfer with your broker.** Your broker is responsible for initiating the transfer of securities using the information provided on the Letter of Intent. Your broker may have its own form, but the Letter of Intent has the information your broker will need. Once the transfer is complete The Rotary Foundation will issue a charitable tax receipt.

### Certificate Transfer or Mutual Funds

If you are interested in making a gift of **mutual funds** or if your stock is in the form of a **physical certificate**, please contact The Rotary Foundation's Gift Administration department as these types of donations may require different processing procedures.

All contributions are tax-deductible to the fullest extent provided by law. Every effort will be made to sell non-marketable securities as quickly as possible. The donor should be aware of possible tax implications. Please contact your tax advisor for complete tax deductibility rules.

Please contact Gift Administration at 847-866-3380 or [giftadministration@rotary.org](mailto:giftadministration@rotary.org) for any questions.



# NOTICE OF TRANSMITTAL OF GIFT OF SECURITIES

## GIFTS OF STOCK TO THE ROTARY FOUNDATION

My gift is worth approximately \$ \_\_\_\_\_.

I have notified my broker to wire transfer \_\_\_\_\_ shares of \_\_\_\_\_ stock.  
Company/Symbol

I have sent a physical certificate via certified mail to Gift Administration/The Rotary Foundation:  
 \_\_\_\_\_ shares of \_\_\_\_\_ stock on \_\_\_\_\_, 201\_\_\_\_.  
Company/Symbol Date

The completed stock power form was sent under separate cover via certified mail.

I would like to speak with someone about giving a stock gift. Please call me at: \_\_\_\_\_

**Please direct my gift to:**

<input type="checkbox"/> Annual Fund — SHARE <input type="checkbox"/> Annual Fund — World Fund <input type="checkbox"/> PolioPlus <input type="checkbox"/> Other _____	<input type="checkbox"/> Endowment Fund — SHARE <input type="checkbox"/> Endowment Fund — World Fund <input type="checkbox"/> Rotary Peace Centers <input type="checkbox"/> Endowment Fund – Area of Focus _____
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Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Rotary Club: \_\_\_\_\_ District: \_\_\_\_\_

Foundation Donor ID # (if known): \_\_\_\_\_

Please mail, fax, or email this page to:

Gift Administration  
 The Rotary Foundation  
 1560 Sherman Avenue  
 Evanston, IL 60201 USA  
 Fax: 847-556-2181  
 Email: [giftadministration@rotary.org](mailto:giftadministration@rotary.org)



## Publicly Traded Securities Letter of Instruction - USA

DATE: \_\_\_\_\_

NAME OF YOUR BROKER \_\_\_\_\_

FIRM/COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, PROVINCE, POSTAL CODE \_\_\_\_\_

I wish to make a gift of stock to The Rotary Foundation. Please accept this letter authorizing the transfer:

# \_\_\_\_\_ shares                      **OR**                      \$ \_\_\_\_\_  
Dollar Amount

Of \_\_\_\_\_  
Name of Stock/Symbol

From my account number # \_\_\_\_\_ and transfer securities electronically to:

**Account Name:**                      The Rotary Foundation of Rotary International  
**Broker:**                                      Pershing, LLC  
**Account Number:**                      N7M100012  
**DTC Number:**                              0443

**The Rotary Foundation Tax ID:**      36-3245072

Sincerely,

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, PROVINCE, POSTAL CODE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

In order to initiate your gift transfer, please complete this form with your broker and return a copy to the Rotary Foundation's Gift Administration Department by fax at (847)-556-2181 or by email at [giftadministration@rotary.org](mailto:giftadministration@rotary.org).